

**City of Omaha
Public Works Department
Traffic Engineering Division
1819 Farnam Street Suite 603
Omaha, Nebraska 68183
Phone 402-444-4978
Fax 402-444-5248**

REQUEST FOR BLOCK PARTY PERMIT

Effective date: 14 May 2015

THIS FORM IS FOR USE IN RESIDENTIAL AREAS FOR PEOPLE LIVING ON THAT BLOCK. ANY EVENT BY AN AGENCY, CHURCH, SCHOOL, EVENT PRODUCER, OR ANY OTHER ENTITY SHOULD USE PARADE/SPECIAL EVENT FORM.

APPLICANT'S NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____ ZIP: _____

TELEPHONE NUMBER: _____
(RESIDENCE) (BUSINESS)

FAX NUMBER: _____

LOCATION OF CLOSING: _____

DATE OF EVENT: _____

☛ RAIN DATE: _____

TIME OF CLOSING: _____ (11:00 PM IS THE LATEST)

PURPOSE OF CLOSING: _____

I agree to furnish barricades which comply with the City of Omaha's *Barricading Standards, Specifications, Methods, and Materials* manual. Each barricade shall be marked with alternate orange and white stripes 6 inches in width at an angle of 45° from vertical. For increased emphasis, lights or flashers will be mounted on the barricades if the street closing will be ongoing past dusk and if the barricades are not constructed of reflective materials. In placing the barricades, one lane will be left open for police or fire emergency vehicles.

I have contacted ALL residents and/or businesses whose property abuts the street to be closed and have made every effort to accommodate them for the street closing on the above date(s).

There will be no cause for complaint with respect to disturbing the peace or littering of the area.

☛ If no rain date is requested at the time of application, another permit will NOT be issued for at least 30 days because of inclement weather or a change of plans.

APPLICANT'S SIGNATURE: _____

CONDITIONS FOR APPROVAL OF STREET CLOSING PERMIT

- 1) Street closing permits will not be approved for the hours between 11:00 pm and 8:00 a.m.
- 2) Intersections cannot be closed without permission from the Traffic Engineering Division and/or the Mayor's Office.
- 3) The closing must be for the entire block (in some cases, a closing will be allowed from a cross street to an alley).
- 4) The applicant requesting a street closing permit must:
 - a) Submit a request in writing.
 - b) Be at least 18 years of age.
 - c) Reside in the block where the street is to be closed.
 - d) Assume responsibility for the notification of all of the abutting property owners/tenants.
 - If the Traffic Engineering Division receives an objection from any resident or business operator in the affected area, the permit will be held pending information of your attempts to resolve the objection. If the objection cannot be resolved, a determination will be made by the City on a case-by-case basis.
- 5) Street closings for the selling of goods, wares, merchandise or other things or foods are required to submit a "Parade or Public Event Street Closing Permit" as required in the Omaha Municipal Code, Section 5-101.
- 6) A written request for a street closing permit must include the following information:
 - a) Name, address, and telephone number of applicant.
 - b) Name, address, and telephone number of organization, if applicable.
 - c) Exact location of closing.
 - d) Date of closing.
 - e) Rain date:
 - If for some reason (inclement weather, change of plans, etc.) you do not close the street on the date on your permit and you did not indicate a rain date, you will have to wait 30 days before another permit will be issued.
 - f) Time of closing ☞ when the barricades will be set up and removed from the street.
 - g) Purpose of closing.
 - h) Statement that the applicant will assume responsibility for furnishing barricades (see #6 below).
 - i) Statement that the applicant has contacted and made every effort to accommodate all of the abutting residents/businesses for the street closing.
 - j) Statement that there will be no cause for complaint with respect to disturbing the peace or littering of the area.
- 6) The applicant must furnish barricades which comply with the City of Omaha's *Barricading Standards, Specifications, Methods, and Materials* manual. Each barricade shall be marked with alternate orange and white stripes of six (6) inches width at an angle 45° from vertical. For increased emphasis, lights or flashers mounted on the barricades will be required for street closings which will be ongoing past dusk if the barricades are not constructed of reflective materials. In placing the barricades, one lane must be left open for police or fire emergency vehicles.
- 7) The following barricade companies are familiar with the City of Omaha's barricading specifications. These companies also rent to the public for festivals, block parties, etc.:

Todco Barricade Company 4660 "G" Street Omaha, NE 68117 (402) 733-3150	Highway Signing, Inc. 4343 S. 67 th Street Omaha, NE 68104 (402) 457-6810	River City Barricade Company 2605 Deer Park Blvd. Omaha, NE 68105 (402) 345-7284
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